



SURETY BONDING APPLICATION

Please send us the following information so we can establish a surety bonding relationship for your organization:

1. Copy of the last three fiscal year end CPA prepared company financial statements.
2. Copy of the last three fiscal year end company tax returns.
3. Financial statements on all owners (stockholders). If possible, personal financial statements should be concurrent with the company fiscal year end.
4. Current interim company financial statement along with an Aging of Accounts Receivable, if the fiscal year end statement is more than 6 months out of date.
5. Current Jobs in Progress Schedule on your company.
6. Submit a Contractor Qualification Statement including resumes on all owners, Key Personnel along with any available reference letters on your company.
7. Current Bank Reference letter which includes the present and average deposit balances along with the amount of credit lines extended, collateral terms and payment history with the bank.
8. Copy of a Business Continuation Plan or Buy-Sell agreement for your company.
9. Current Certificate of Insurance showing all coverages for your company.
10. If applying for Bid or Final bonds, complete a Bond Request form. Please submit a copy of the contract agreement with Performance and Payment bond requests.

The surety underwriting process involves time evaluating the company's financial and performance track record along with the business and personal character reputation of the stockholders. Failure to provide us with any of the information listed above will only delay the approval of your account.